



Position Description

School District of Monroe

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| JOB TITLE: | Teacher – Interventionist |
| CLASSIFICATION: | Professional Staff |
| JOB OBJECTIVE: | Develop and implement strategies for teaching and supporting students in the literacy and math skills needed for learning and comprehension. Provide a flexible class environment favorable to learning and individual growth. Motivate students to develop skills, attitudes, and knowledge sufficient for a solid foundation for higher grade education in accordance with each student’s abilities. |
| REPORTS TO: | Building Principal |
| QUALIFICATIONS: | Current Wisconsin Department of Public Instruction teaching certificate required for the assigned instructional area(s). Related bachelor’s degree from an accredited university. Technology and social media skills appropriate for the assigned instructional area(s). |
| ESSENTIAL DUTIES: | <ul style="list-style-type: none">• Develop, coordinate and facilitate the district’s literacy and intervention programs• Collaborate with teachers to identify and review the specific needs of individual students, and to set learning goals and targets• Assist and coach teachers with the collection of data, analysis of data results, and the implementation of curriculum and student-specific interventions. Serve as a mentor for teachers as appropriate• In conjunction with other interventionists, develop and implement professional development programming for professional teachers and support staff• Review student achievement and assist with placing students in appropriate intervention and support services• Teach targeted literacy and math intervention to small groups of students daily, using software and other materials related to intervention programs |

- Ensure Title I funding requirements are met as appropriate
- Establish and maintain standards of student behavior required to achieve a functional learning classroom environment
- Prepare, administer, and grade tests and assignments to evaluate students' progress
- Establish and utilize productive relationships with parents/guardians, students, staff, and community
- Meet and confer with parents/guardians to discuss their student's progress and objectives
- Maintain accurate and complete student records in accordance with district policies and state requirements
- Work closely with other teachers, building administrators, and Director of Curriculum & Instruction to develop an appropriate long-range instruction program consistent with the District's goals and philosophy
- Plan a program of study which is consistent with curriculum adopted by the District
- Prepare, administer, and grade formative and summative assignments to evaluate students' progress
- Enforce administration policies and rules governing assigned students and class activities
- Participate cooperatively with the building principal or other administrator in activities providing for teacher performance evaluations and educator effectiveness in accordance with district policies and state requirements
- Collaborate with other staff members on student achievement and instructional methods
- Attend staff meetings and serve on committees as required
- Serve as a positive adult role model during interactions with students

ADDITIONAL DUTIES:

- Additional duties as deemed appropriate at the sole discretion of district leadership
- Maintain a current education knowledge base through educator networks, educational workshops and professional publications

Essential duties are those duties and functions considered essential to the performance of the identified position. Additional duties are those duties considered secondary to the position's overall purpose. This position description is illustrative and does not necessarily specify all tasks and duties of this position. The Administration of the School District of Monroe reserves the right to change this position description at its sole discretion at any time.

REVISED: May 2020